



1510 Central Ave., Suite 232 • Albany, NY 12205 • Tel: (518) 459-9070 • Fax: (518) 456-7165 • www.capitalbusinessadvisors.com

## Confidential Buyer Registration Form

All information you provide to us will be held in strictest confidence until you authorize its release to another party. We are required by our fiduciary responsibilities to our seller clients to prequalify prospective buyers. We have obtained extremely confidential information, which can only be shared with experientially and financially qualified prospects.

Please complete and return this form via fax to (518) 456-7165, or mail to: Capital Business Advisors, Inc., 1510 Central Avenue, Suite 232, Albany, New York 12205.

Please enclose a resume and financial statement, if possible, with this form. Without this information, we may have to limit the information we can give you. Some sellers object to our release of information to individuals who do not have such information on file with us.

### Personal Information: *(please type or print)*

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Address: \_\_\_\_\_

Home Tel: \_\_\_\_\_ Work Tel: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred Contact Number: \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_ Other: \_\_\_\_\_

How did you learn about Capital Business Advisors? \_\_\_\_\_

Present Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Hobbies and Interests: \_\_\_\_\_

I am requesting information on the following businesses (please indicate Listing ID#): \_\_\_\_\_

Please list industries or types of businesses you have interest in: \_\_\_\_\_

### Dollars Available for Down Payment & Working Capital:

Cash & Marketable Securities \$ \_\_\_\_\_

Retirement Funds \$ \_\_\_\_\_

Equity in Your Home (Value (x) .8 (-) Mtg. Balance) \$ \_\_\_\_\_

Equity in Other Real Estate \$ \_\_\_\_\_

Other Capital Sources. *Please identify below:* \$ \_\_\_\_\_

\_\_\_\_\_

**Total Dollars Available for Business Investment \$ \_\_\_\_\_**

# Your Agreement to Confidentiality

We ask you to review the statement below and understand that we ask you to sign it for the clarification of our relationship with you and for the protection of the business and the seller.

**WHEREAS, Capital Business Advisors, Inc. (hereinafter CBA) may furnish you certain information and material relating to companies offered for sale or merger by the CBA for the purposes of exploring whether you may desire to enter into a business relationship with such companies; and**

**WHEREAS, CBA may further allow you the right to inspect the business and premises of companies offered for acquisition by the CBA and to interview, only with permission of the business owner, certain employees or representatives of such;**

**THEREFORE, BE IT KNOWN that you may obtain, examine or inspect such information and material only for the purposes described above, and to otherwise hold such information and material in strict confidence pursuant to the following terms:**

**1. You agree to hold all such information and material in trust and confidence and agree that such information or material shall not be disclosed to any third party, except to attorneys, accountants or other professional advisors, provided, however, that you shall make every effort to inform such advisors (if any) that they shall also be bound by the terms hereof.**

**2. You shall, however, have no obligation under this Agreement with respect to any information already known by you or generally known within the industry prior to date of this Agreement, or which becomes common knowledge thereafter.**

**3. You agree that, when visiting the premises of a business covered by this Agreement, that you will conceal any and all marketing materials provided by CBA or by the seller and will not openly discuss the business availability in the presence, or within earshot, of any customers, clients or employees, without permission of the seller.**

**4. You acknowledge that the CBA has disclosed that CBA either has a listing agreement, or is a sub-agent of another broker who has such an agreement, in reference to any business about which information or material is being presented. You agree not to interfere with CBA'S right to any accomplishment fees or commissions that CBA may be due under any such agreements.**

**5. It is agreed that neither the CBA nor you shall disclose the existence or conditions of any discussions between them without the consent of the other, except to relevant professional advisors and, in the case of the CBA, to any relevant seller client to whom CBA has a fiduciary responsibility.**

**6. At the conclusion of discussions between the CBA and you, or upon demand by the CBA, all information and material, including any and all copies made by you, shall be immediately returned to the CBA.**

**7. This AGREEMENT shall be binding upon you for a period of TWO (2) YEARS from the date of signing below.**

Name (print): \_\_\_\_\_

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_